



Daily Planet

Customer and Employee Relations Directorate,
Internal Relations and Communications Department

Thursday, Dec. 13

2001

Month-end cut-off for CFO is Dec. 21

Due to the upcoming holidays, the month-end cut-off for December financial transactions will be Friday, Dec. 21. All obligations, cost, or other financial transactions should be delivered to the Accounting Operations Office no later than noon. Items processed from Dec. 24 through Dec. 31 will be included in January's financial reports.

**NASA Exchange Space
Shop in Bldg. 4203,
closed Thurs., from
10:45 a.m.-12:45 p.m.**

**Science Directorate
Christmas Open House,
1-3 p.m. Thursday, Bldg.
4201, room 505**

Auto Shop to close

The Marshall Auto Shop will be closed for the holidays from Monday, Dec. 24 till Wednesday Jan. 2.

<http://inside.msfc.nasa.gov>